

# DAWIA TUITION ASSISTANCE EDUCATION GOALS AND REQUIREMENTS

Name	Competence Code:
Telephone Number:	Acquisition Career Field:
<p><b>EDUCATION:</b> Document your degree(s) and other education goals and requirements below. All degrees and courses must be taken at an accredited college or university. Where noted, Acquisition related business/management disciplines are: accounting, business finance, law, Contracts, purchasing, economics, industrial management, marketing, quantitative method, and Organization and management.</p>	
<p><b>STATUTORY/MANDATORY EDUCATION REQUIREMENTS:</b> Check all statutory requirements from the DoD 5000.52M that apply to your position. (Priority One)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A. Bachelor's/Baccalaureate degree.</li> <li><input type="checkbox"/> B. 24 semester credit hours of study from among the disciplines noted above.</li> <li><input type="checkbox"/> C. 24 semester credit hours in your primary career field and 12 semester credit hours among the disciplines noted above or training in the disciplines noted above equivalent to the 12 semester Credit hours requirement (see DAU catalog for approved equivalent courses).</li> </ul>	
<p><b>DESIRED EDUCATION IN YOUR PRIMARY CAREER FIELD.</b> Check all desired education specified for your career field (current and higher levels) from the current DAU catalog. (Priority Two)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A. 24 or more semester credit hours of undergraduate work, with emphasis in business.</li> <li><input type="checkbox"/> B. One or Two 3 Continuing Education Unit (CEU) technical courses in a test and evaluation specialty area.</li> <li><input type="checkbox"/> C. Bachelor's/Baccalaureate degree. May require specified field of study (see DAU catalog):</li> <li><input type="checkbox"/> D. Graduate studies in business administration or procurement</li> <li><input type="checkbox"/> E. Master's degree. May require specified field or study (see DAU catalog):</li> <li><input type="checkbox"/> F. Advanced degree in engineering, physics, chemistry, operations research, mathematics. Management or related field.</li> </ul>	
<p><b>OTHER EDUCATION GOALS AND REQUIREMENTS.</b> Check all other categories of education.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A. Subsidiary Career Field Certification (mandatory courses) <ul style="list-style-type: none"> <li><input type="checkbox"/> Level I Certification _____ Career Field(s)</li> <li><input type="checkbox"/> Level II Certification _____ Career Field(s)</li> <li><input type="checkbox"/> Level III Certification _____ Career Field(s)</li> </ul> </li> <li><input type="checkbox"/> B. Desired courses for subsidiary career field(s) <ul style="list-style-type: none"> <li><input type="checkbox"/> Level I Certification _____ Career Field(s)</li> <li><input type="checkbox"/> Level II Certification _____ Career Field(s)</li> <li><input type="checkbox"/> Level III Certification : _____ Career Field(s)</li> </ul> </li> </ul>	
<p><b>CRITERIA FOR THE ACQUISITION PROFESSIONAL COMMUNITY:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A. Subsidiary Career Field Certification (mandatory courses)</li> </ul> <p>Check all required education (other than required by status in your career field) needed to qualify for entry into the DON Acquisition Professional Community:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> A. Bachelor's/Baccalaureate degree.</li> <li><input type="checkbox"/> B. 24 semester credit hours of study from among the disciplines noted above.</li> <li><input type="checkbox"/> C. 24 semester credit hours in your primary career field and 12 semester credit hours from among the disciplines noted above or training in the disciplines noted above equivalent to the 12 semester credit hours requirement (see DAU catalog for approved equivalent courses).</li> </ul>	

**EDUCATION:** List all courses needed to meet the degree(s) and other education goals and requirements plan from page 1. All degrees and courses must be taken at an accredited institution of higher learning (college or university)

List Course of Work Applying for: (ie 24 credit hours, undergraduate, master)

- 1)
- 2)

COURSES TITLE/NUMBER	EDUCATION INSTITUTION	PLANNED COURSE DATES	COURSE COST

I certify that I have discussed this training plan with my supervisor. I also understand that Approval for Dawia tuition assistance is based on availability of funds and will not exceed \$6,000 per fiscal year. I understand that I must make satisfactory progress in completing course work. Non completion and/or failure of a course may require the employee to repay the government for funds paid to the education institution.

Employee Signature/ Date

**SUPERVISOR CERTIFICATION:** I certify that the information provided above is true and Complete to the best of my knowledge.

Supervisor Signature/ Date